

Working With Children Check (WWCC) – Information Sheet

Holding a Working With Children Check (**WWCC**) number is a requirement of Football NSW (FNSW) Member Protection obligations for anyone who is a registered as a volunteer **coach** or a volunteer **manager** for the 2018 season. A Working with Children number is obtained from Service NSW. A single WWCC number will be issued which can then be used by you across any child related volunteer work across NSW.

The WWCC involves a National Police Check (criminal history record check) and a review of reportable workplace misconduct.

The outcome of a check is either a clearance to work with children or a bar against working with children. If cleared, a WWCC number will be issued to you which is **valid for 5 years**, however applicants are continuously monitored.

As a volunteer there is **NO** fee to be paid to apply for a WWCC. If you are employed in child-related work (i.e. as a teacher or childcare worker) your existing WWCC number can also be used for volunteer work.

There are 3 key steps to applying for a WWCC:

1. Complete an online application Form (see the links below)
2. Go to a Service NSW centre or Motor Registry to have your online application verified
3. Get your notification by email (can take up to 7-10 working days)

More information and to Apply go here:

<https://www.kidsguardian.nsw.gov.au/child-safe-organisations/working-with-children-check>

If you already have a WWC but can't remember the number, you can search for your number here;

<https://www.kidsguardian.nsw.gov.au/child-safe-organisations/working-with-children-check/apply>

Once you have obtained your email and WWCC number, this information must be provided to the Avalon Soccer Club. Team managers will be asked to provide to their Age Coordinator:

- their WCCC number
- the WWCC number of their team Coach(es); and
- (for Mini-Roos teams U6-U9) the WWCC number of their "game leader" referees.

There is a strict requirement to obtain these from each team who is required to provide them by the beginning of the 2018 season on 7th April. Where a WWCC is pending (but a number has not been issued by Service NSW), the WWCC Application number can be provided as proof that the check is underway.

Any team's managers or coaches who fail to provide the necessary WWCC number will be unable to perform their duties at their relevant team game on the weekend.

If after 4 weeks into the season this is still NOT resolved, the team which they are responsible for will be forced to forfeit their game each week until it is resolved.